

# **A Lion's Guide** *to Move In at TCNJ*



**Before You Arrive  
Drop & Go  
Return Day**

  
**STAY HOME  
WITH US  
TCNJ HOUSING**



# ***Welcome home to*** **TCNJ**

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# ***Before you move in***

Welcome to your new home, Lions!

To prepare for your arrival to campus, be sure to complete the following:

☐

Submit pre-entrance health forms in OWL

*(Fall 2023 deadline = July 15, 2023)*

- Students with outstanding health records will not be eligible to select Drop & Go Appointments or pick up their room key.

☐

Attend Orientation!

☐

Upload a photo for your TCNJ ID

- All new, incoming students will need a student ID in order to swipe on campus. Upload your photo in advance for Student Accounts to have your ID ready for your arrival.

☐

Sign up for Drop & Go

☐

Submit Summer Reading assignment

*(Fall 2023 Deadline = August 5, 2023)*

# ***Drop & Go***

## **Frequently asked questions our office receives:**

### **Q: What is Drop & Go?**

The **Drop & Go** process is an approach to move in where you are given the opportunity to “drop” off your belongings, “go” back home for a few days, and return to campus on your designated move-in day.

This process helps us maintain a smooth and enjoyable move-in experience for our entire campus!

### **Q: When is Drop & Go?**

for Fall 2023, Drop & Go appointments will be available between **Friday, August 18** and **Wednesday, August 23**.

### **Q: When can I sign up?**

Drop & Go Appointments will go live in **MyHousing** starting the week of **July 24, 2023**.

Priority will be given to those students who live more than 100 miles away from campus.

### **Q: Can I participate if I have a health hold?**

Students with a health hold cannot select a Drop & Go appointment until the hold is cleared. If you have a question about your health records, please reach out to Student Health Services (health@tcnj.edu).



## **Q: Where do I go?**

Check-in during the Drop & Go Process starts in the **Brower Student Center**. You must report to the Brower Student Center first *before* going to your assigned residence hall.

*See below for a campus map with the check in location.*

## **Q: What do I pick up?**

Students are able to pick up their room key, residence hall security sticker, and student ID at check-in.

For students who did not submit a photo for their ID in advance: you will be directed to visit Green Hall room 119 (open Monday-Thursday, 8:30am-4:30pm during Drop & Go).

## **Q: Can I bring guests?**

There are no limitations with how many guests you bring to campus for Drop & Go.

To help with the flow of traffic, we request no more than 1-2 guests come with the student to check-in at the Brower Student Center.

Only the student will be able to pick up their room key.

## **Q: Are carts provided?**

In residence halls *with* elevators, carts will be available on a first-come, first-served basis.

Carts will *not* be available for the following residence halls: Allen, Brewster, Centennial, Ely, and Norsworthy Halls

## Q: Where are the carts?

### Cart locations

- Travers and Wolfe: Fitness Center on the Lobby Level of Travers and Wolfe
- Cromwell and Decker: in Cromwell or Decker Main Lobby areas
- Eickhoff and New Residence: in Eickhoff or New Residence Main Lobby areas
- Hausdoerffer and Phelps: in the Hausdoerffer or Phelps lounge area

Locations will be finalized and signs will be posted for students during Drop & Go at these locations.

## Q: Can I live on campus after my appointment?

Any student who selects a Drop & Go Appointment between August 18-23 will not be permitted to remain on campus after they move in their belongings. Students will have a 3-hour window to pick-up their room key, unload their belongings into their room and return home.

There will be **a limited number of appointments** available on Thursday, August 24, 2023 for First Year and Transfer students who cannot participate in the Drop & Go Process.

Likewise, there will be limited appointments on Sunday, August 27, 2023 for Returning students who cannot participate in the Drop & Go Process.

Only students with a move-in appointment on those days will have a 3 hour window to pick-up their keys, move-in and will be allowed to remain in residence.

If you have any questions regarding Drop & Go or Move In, please contact us via email at [housing@tcnj.edu](mailto:housing@tcnj.edu)!



# Drop & Go Map



# What to Bring

## Room Essentials

- ☐ Twin XL Sheets
- ☐ Pillows + pillow case
- ☐ Mattress pad
- ☐ Blanket / comforter

## Kitchen Essentials

- ☐ Microwaveable dishes
- ☐ Utensils
- ☐ Can opener
- ☐ Fridge  
*not over 3.5 cubic ft*
- ☐ Microwave  
*between 0.4-0.9 cubic ft*
- Only **one** fridge + microwave allowed per room

## Clothing

- ☐ Seasonal clothes
- ☐ Shoes / flip-flops + socks
- ☐ Umbrella / rain gear

## Electronics

- ☐ Computer / laptop
- ☐ Printer and ink cartridges
- ☐ Ethernet cord (for internet connection beyond wifi)
- ☐ Television and coaxial cable
- ☐ USB flash drive
- ☐ Surge protector
- ☐ Cell phone + charger

## School Supplies

- ☐ Writing utensils (pens / pencils)
- ☐ Highlighters
- ☐ Notebooks/ binders
- ☐ Paper ☐ Post-It Notes
- ☐ Tape / stapler
- ☐ Scissors ☐ Calculator

## Medical Supplies

- ☐ Aspirin + bandages
- ☐ First Aid Kit
- ☐ Health insurance card / prescription card
- ☐ Sunscreen

## Storage & Organization

- ☐ Shoe rack ☐ Hangers
- ☐ Trash bags
- ☐ Small plastic storage bins  
(32"L x 18"W x 14"H recommended)

## Bathroom + Laundry

- ☐ Shampoo / conditioner
- ☐ Soap (face / body / hand)
- ☐ Toothbrush + toothpaste
- ☐ Retainers / mouth guards
- ☐ Lotion ☐ Washcloths
- ☐ Towels ☐ Nail clippers
- ☐ Shower shoes + caddy
- ☐ Kleenex ☐ Toilet paper
- ☐ Q-Tips ☐ Cotton balls
- ☐ Tweezers ☐ Hair dryer
- ☐ Razors / shaving accessories
- ☐ Feminine hygiene products
- ☐ Disinfectant
- ☐ Laundry detergent / fabric softener
- ☐ Dryer sheets
- ☐ Laundry basket / bag
- ☐ Air freshener

## Miscellaneous

- ☐ Driver's license / ID
- ☐ ATM Card
- ☐ Reusable water bottle
- ☐ Broom / dust pan
- ☐ USB flash drive
- ☐ Surge protector
- ☐ Cell phone + charger
- ☐ Area rug (5x8 or 8x10 fit nicely)
- ☐ Removable adhesive putty (white, not blue)
- ☐ Command strips
- ☐ Fan
- ☐ Flashlight
- ☐ Alarm clock
- ☐ Headphones



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## **What *NOT* to Bring**

- ❌ Items with exposed heating elements  
(heating devices, broiler or toaster ovens, hot plates, toasters, space heaters)
- ❌ Candles
- ❌ Incense
- ❌ Fireworks
- ❌ Extension cords
- ❌ Under 21: Alcohol and Alcohol paraphernalia  
(empty alcohol containers, shot glasses, beer steins, or other products that may facilitate alcohol consumption)
- ❌ Pets  
(cats, dogs, rabbits, ferrets, chinchillas, hedgehogs, guinea pigs, spiders, snakes, and birds)
- ❌ Room furnishings not made of fire retardant material
- ❌ Halogen lamps
- ❌ Air conditioners
- ❌ Bed risers
- ❌ Routers

### **Please note:**

This is a checklist of items you may need while residing at The College of New Jersey. Some items may not apply to you, but make sure to include those that do. We suggest talking with your roommates first to determine who may be bringing certain items. This list is not all inclusive; please refer to the [Guide to Residence Living](#) for more detailed information.

# Parking Map



# on Map	Lot or Street	Recommended for
1	11	Travers, Wolfe
2	13	Decker, Cromwell
3	D-Street or Lot 16	Norsworthy, Eickhoff, Allen, Brewster, Ely, New Residence
4	5, 6, & 7	Apartments
8	F-Street or Lot 17 & 18	Centennial



## Instructions:

The above map indicates our recommended locations for dropping off belongings. You may use all of your 3 hour time slot.

For Townhouses, you will be able to enter through the rear of the complex and parallel park near your house. *Please park on the right side only to allow cars to move past on the left.*



# Meal Plans

Your guide to understanding TCNJ meal plans

## Welcome Week (August 24-26)

- Students participating in Welcome Week will receive a wristband for meals. The last meal will be Saturday dinner.

## Post-Welcome Week

Meals plans and dining operations will begin at 10:00am on **Sunday, August 27.**

## What's in a meal plan?

### Meals Per Week

Swipes into the Atrium at Eickhoff

- Students can only swipe in **once** during each meal period.
- If a student has already used a swipe during a meal period, they can use points for re-entry into Eickhoff.

Refresh every Sunday

TCNJ Dining Points

### Flex Points

Can be used at any retail dining location on campus

- The Lion's Den, Traditions, T-Dubs, all Cafes (Fresh Pride, STEM, Education, and Library), and the C-Store

Declining balance - sum is deposited at the beginning of the Fall

CampusTown Dollars

### CampusTown \$

Can be used at the following retail dining locations in CampusTown

- Frutta Bowl, Red Berry, Mexican Mariachi, Crepes & Churros, Mr. Wish, Barnes & Noble Cafe, Jersey Mike's, IndiGrill, Yummy Sushi

Ability to deposit more CampusTown Dollars through online wallet

### Hours of Operation

#### Breakfast

7:00AM - 11:00AM

#### Brunch (Weekends)

10:00AM - 4:00PM

#### Lunch

11:00AM - 4:00PM

#### Dinner

4:00PM - Close

### Access Issues

No ID access into residence halls or key issue

Call Housing

609.771.2301

### Cleaning Issues

Room is excessively dirty, something in room is broken

Call Facilities

609.771.2353 or visit  
<https://fas.tcnj.edu>

### Emergencies

For 24/7 assistance

Call Campus Police

609.771.2345

### Mailing Address:

Your Name  
2000 Pennington Road  
Residence Hall Room Number (Ex: Eickhoff 114 or EK-114)  
Ewing, NJ 08628

Package pickup  
will begin 8/27

Students will  
receive an  
email when a  
package is  
ready for  
pickup.

### Cable + Wifi:

Cable available through coaxial cable jack.

Wifi (eduroam) and ethernet available. Please connect to Welcome to TCNJ to begin wifi setup with your single sign-on credentials.

### Trash Access

Please bring all trash and recycling to the dumpsters.

Individual Building Trash Room access will resume after move in.

### Return Day

**August 24, 2023:**  
First Year & Transfer Students

**August 27, 2023:**  
Returning Students

### Lockouts

During the school year, for any lock outs please visit the Key-ask in Eickhoff Hall, across from Health Services.

Key-ask: open daily from 8:00am to midnight.



# Return Day

For Drop & Go participants, **Return Day** is when you will be eligible to return to campus and permanently reside in your hall.

This should be a quicker, much simpler trip to campus as you should plan to be dropped off or travel to campus to start living in your new home for the academic year!

Anyone who participates in Drop & Go from August 18–23, 2023 will be expected to return to campus per the guidelines listed below for their housing cohort.

***We highly recommend that you complete all of your room related move-in tasks during your Drop & Go Appointment so that you can return to campus in a quick and easy way!***

## New Students

*First year, transfer, & exchange students*

### Return Timeslots

All Drop & Go participants will be assigned a **Return Timeslot**.

This timeslot will indicate the time on your Return Day that you are expected to arrive on campus.

### Check In

Students returning to campus can go directly to their residence halls within their designated Return Timeslot window.

Any students still needing to pick up a room key can check in with staff at their residence hall.

### Welcome Week

Welcome Week activities will begin promptly after **2:00pm**. Guests are not permitted to be in residence halls after this time.

### Meal Plans

For all new, incoming students, meals will be coordinated through Welcome Week. Students will receive a wristband for dining hall entry.

All dining operations and meal plans will be active at **10:00am** on **Sunday, August 27, 2023**.

### Health Holds

All health holds must be cleared before move in. For support, email [health@tcnj.edu](mailto:health@tcnj.edu).

## Returning Students

*Sophomore, junior, & senior students*

### Return to Campus

All returning students can return to campus after **12:00pm** on **Sunday, August 27**.

### Check In

Students returning to campus can go directly to their residence halls.

Any students still needing to pick up a room key can check in with staff at their residence hall. If your key is not available at your residence hall, please visit the **Key'Osk** in **Eickhoff Hall**.

### Meal Plans

All dining operations and meal plans will be active at **10:00am** on **Sunday, August 27**.

### Parking

To minimize traffic disruptions on campus, please utilize loading areas for 15 minutes. Parking garages across campus have been highlighted for your convenience.

### Health Holds

All health holds must be cleared before move in. For support, email [health@tcnj.edu](mailto:health@tcnj.edu).

Please refer to page 10 for parking information.